

### **Application to join the MMEL Level 1 Teacher Training Programme**

To apply, please complete the attached pre-registered teacher application and send to Melody Bear HQ, Unit 33 Stephenson Road, St Ives, Cambs PE27 3WJ, together with your supporting evidence. Supporting evidence should include any relevant qualifying certificates, references or letters of recommendation. Your application will be assessed and our offices will contact you within 21 days.

Successful applicants with a high degree of experience and supporting evidence will be able to move directly to Stage 1. Applicants with less experience may be asked to choose one of the following options to complete their application: Option 1: Attend an interview at the Melody Bear HQ, **OR**, Option 2: Join in with a Melody Movement class with a member of the Melody Movement Early Learning Assessment Team **OR**, Option 3: Submit a short DVD showing yourself dancing or teaching.

Successful applicants will be sent an acceptance letter and details of how to proceed with the training programme. Unsuccessful candidates may request feedback on their application.

### **Stage 1: Teacher Training Manual and Consultant Contact**

Fee: £85.00 + VAT (£102.00)

Payable on receipt of accompanying invoice included with acceptance letter.

Teacher training consultant contact commences and the Teacher Training Manual is dispatched. Full support and advice by phone and email will be provided by our staff during your training period.

Teachers discuss with the Licensed Melody Movement Teacher the use of products and resources. The licensed Melody Movement teacher may purchase additional resources (for example, Melody Bears, syllabi and CDs) for her teachers studying for the MMEL Level 1 Teaching Certificate and a discount will be given on multiple purchases in cases of a number of teachers studying for the qualification.

### **Stage 2: Submit Portfolio of Study**

Fee: £65.00 plus VAT (£78.00)

Payable when submitting your Portfolio of Study with Form MB400, included in your training manual.

The training manual provides full details of how to prepare and what to include in your Portfolio of Study which should be a record of your experiences, study and teaching practice during the year. Your Portfolio should include:

1. A brief introduction about yourself, personal targets and goals met during your year's programme.
2. Summary of your study notes from your Teacher Manual.
3. Melody Movement or Little Bear Feet class plans including class learning targets and class observations.
4. Evidence of any relevant experiences and training taken during the period.
5. Copy of your class policies.
6. Essay of your choice. 'Title' examples are provided in the teaching manual.

### **Stage 3: External Teaching Assessment**

Fee: £55.00 plus VAT (£66.00)

Payable when submitting your DVD to Melody Bear HQ with Form MB500, included in your training manual.

An assessment of your teaching skills by submitting a DVD showing a recording of yourself teaching a Melody Movement class with an accompanying written summary or oral commentary of your class plans, targets and class observations from the DVD. Teachers wishing to arrange their Teaching Assessment at the Melody Bear HQ as an alternative to the DVD option should telephone our offices to discuss further.

The MMEL Level 1 Teaching Certificate will be awarded to teachers meeting the following assessment targets listed above. Portfolios of study and teaching assessments are to be presented between 9 and 12 months following the start date of your training period. Teachers awarded the MMEL Level 1 under the umbrella of a licensed Melody Movement teacher may contact the office at any time to purchase their Class-in-a-Box and become a fully licensed Melody Movement teacher.

Melody Movement® Early Learning (MMEL) Level 1 Teacher Training Certificate  
Application Form for teachers teaching under the umbrella of a  
licensed Melody Movement teacher



**Section A:**

First Name ..... Surname.....

Title ..... Date of Birth .....

Home address: .....

..... Postcode: .....

Telephone: ..... Email: .....

**Section B:**

**Qualifications:** Please outline your qualifications including any dance examinations

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**Section C:**

**Experience and dance background:** Please outline any additional experience and training you feel relevant for your application: Please attach additional sheets if needed.

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**Section D:**

**Please list the supporting evidence you are enclosing with your application:** Eg, CV, certificates of courses attended, any references or letters of recommendation. Photocopies will be accepted.

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**Section E:**

I ..... declare that the information provided is true and accurate to the best of my knowledge as at ..... (date).

Signed .....

**Section F: To be completed by the Melody Movement Licensed Teacher**

First Name ..... Surname.....

Title ..... Melody Movement Licence No:.....

Name of Dance School .....

Address for correspondence .....

..... Postcode: .....

Telephone: ..... Email: .....

I confirm that the above named applicant is training under my Melody Movement umbrella.

Signed ..... Date .....

Please return your application to: Teacher Training, Melody Bear HQ, Unit 33 Stephenson Road, St Ives, Cambridgeshire PE27 3WJ. Remember to include your supporting evidence. If you wish to have any certificates returned, please include a stamped addressed envelope.

For Office Use: Application No. .... Received ..... Returned .....
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